

Quality Assistant – Technical Documentation

Eke Permanent contract

Reporting hierarchically to the Site Quality Manager you will operate in the following fields:

Responsibilities

You will ensure the management and the updating of the technical documentation about raw materials (ingredients and packaging) and their suppliers in association with the quality, R&D and supply chain departments (follow up of procedure).

You are responsible for the management of the client requests about finished products and raw materials concerned and you will support in the creation of the technical datasheets.

You take care that the traceability of information is sent to the clients.

You follow up and apply the change in EU food regulation in technical documentation.

Profile / Competences

Master food technologies, diet studies or equivalent by experience

Knowledge of HACCP, BRC, IFS, ISO (all quality standards) is an asset.

Being aware of priorities - handling problems on the right time, with the right perception.

Entrepreneurial spirit, hands-on, action oriented and well organized.

Strong analytical skills, good communication capacities.

Experience in ERP systems, is an asset.

Fluent English, Dutch – French is a plus.

Contact

If you are interested, please send your application by mail to recruitment@solina-group.eu with reference 'QTECH/EK'.